

## **ASSOCIATE ACCOUNTANT**

KSH Group, a multinational company, is expanding its accounting department, and we're on the lookout for ambitious, goal-driven accountants to join our Nairobi office.

We're seeking professionals who thrive in a fast-paced, collaborative environment, enjoy working directly with clients, and are eager to take ownership of their own client portfolio. At KSH Group, you'll have the opportunity to apply your skills across a variety of accounting tasks, from financial reporting and reconciliations to bookkeeping and payroll, while growing your expertise in a supportive, dynamic team.

If you're motivated, proactive, and excited to make an impact, this is your chance to build a rewarding career with a company committed to growth and excellence.

### **Key Responsibilities**

- Prepare and review financial statements, reports, and reconciliations.
- Handle day-to-day accounting tasks including bookkeeping, payroll processing, and compliance-related work.
- Communicate directly with clients, providing clarity, guidance, and timely updates.
- Manage your own portfolio of clients, ensuring accuracy, quality, and consistency in all work delivered.
- Use accounting software such as MYOB and Xero to maintain accurate records.
- Support internal process improvements and contribute to a collaborative team environment.

### **Requirements**

- Minimum **2 years of accounting experience** in a professional setting.
- **CPA** certification is an added advantage.
- Experience with **MYOB, Xero**, or related accounting systems is a plus.
- Strong attention to detail, excellent communication skills, and a proactive work ethic.
- Ability to work independently while contributing positively to a fast-paced, collaborative team.

**Salary:** KES 30,000–40,000 (**NET**)

### **How to Apply**

Excited to join us? Send your **CV and copies of your certificates** to [patrick@kshgroup.com.au](mailto:patrick@kshgroup.com.au) and make sure to reference the position you're applying for in the subject line.

**Deadline:** 26<sup>th</sup> November, 2025

## GRADUATE ACCOUNTANT

KSH Group, a multinational company, is expanding its accounting team, and we're on the lookout for ambitious, go-getter graduate accountants to join our Nairobi office.

This role is perfect for individuals who are eager to launch their accounting careers in a fast-paced, collaborative environment and are excited about learning and growing their skills.

As a graduate accountant, you'll gain hands-on experience in areas such as financial reporting, reconciliations, bookkeeping, and payroll, while participating in a structured training program designed to help you build confidence and competence.

If you are proactive, detail-oriented, and passionate about developing strong client relationships, this is your chance to grow into a rewarding role where you can manage your own client portfolio and make a real impact.

### Key Responsibilities

- Assist in preparing financial statements, reports, and reconciliations.
- Support bookkeeping, payroll processing, and general compliance tasks.
- Communicate with clients professionally and clearly, ensuring a smooth service experience.
- Learn and apply accounting software tools including MYOB and Xero.
- Participate in a **structured training program** designed to build your technical, professional, and client-handling skills.
- Collaborate closely with colleagues to ensure high-quality outcomes across all tasks.

### Requirements

- Must have **completed accounting studies** (either already graduated or awaiting formal graduation).
- CPA/ACCA progress is welcome but not mandatory at this stage.
- Strong communication skills, eagerness to learn, and a proactive attitude.
- Ready to work full-time in our Nairobi office and grow into managing your own client portfolio.

**Salary:** KES 20,000–30,000 (NET)

### How to Apply

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**Deadline:** 26<sup>th</sup> November, 2025

## **FINANCE ASSOCIATE – MORTGAGE SERVICES**

KSH Group, a multinational company, is expanding its mortgage services team, and we're on the lookout for ambitious, go-getter finance associates to join our Nairobi office.

This role is ideal for individuals eager to develop a career in finance within a fast-paced, collaborative environment, and excited about learning and growing their skills.

As a finance associate, you'll gain hands-on experience in areas such as client onboarding, loan application preparation, reviewing financial documents, preparing loan comparison packs, and supporting compliance checks—all while participating in a structured training and mentorship program designed to build your confidence and technical expertise.

If you are proactive, detail-oriented, and passionate about learning, this is your chance to grow into a rewarding role within the mortgage services team, contributing directly to high-quality client outcomes.

### **Key Responsibilities**

- Assist with client onboarding, loan applications, and documentation.
- Support preparation of loan comparison sheets and submission packs.
- Review financial documents and credit reports for accuracy and compliance.
- Communicate professionally with clients and lenders to ensure smooth processes.
- Participate in a structured training and mentorship program to develop technical and professional skills.
- Collaborate closely with colleagues to deliver high-quality outcomes.

### **Requirements**

- Must have completed studies in finance, accounting, economics, statistics, or a related business field.
- Strong analytical skills, attention to detail, and excellent communication.
- Eager to learn, proactive, and able to thrive in a fast-paced, collaborative environment.
- Ready to work full-time in our Nairobi office.

**Salary:** KES 25,000–40,000 (**NET**)

### **How to Apply**

Excited to join us? Send your **CV** and **copies of your certificates** to [patrick@kshgroup.com.au](mailto:patrick@kshgroup.com.au) and make sure to reference the position you're applying for in the subject line.

**Deadline:** 26<sup>th</sup> November, 2025